

## Minutes of the August 19, 2019 Board of Education Meeting

Meeting Call to Order by President Johnson at 6:30 p.m. in the MES Board Room, 800 Beech Street

a. Introduction of New Staff – Reception including Hayley Harvey and Casey Johnson.

Pledge of Allegiance - 7:00 p.m.

Roll Call - Scheller, Forbes, Hollman, Pohl, Pethke, R. Johnson and J. Johnson

Verify Publication of Meeting: verified by Dr. Oppor

### Presentations:

#### New Staff: by Mrs. Pukita

Hayley Harvey, Kindergarten teacher from Iola and Casey Johnson, 1st Gr Teacher - from Manawa were in attendance: other individuals hired: Julie Peterson, ES Clerical / Health Paraprofessional – pending board approval; Marie Zirbel, HS Spec Ed Paraprofessional – pending board approval. Information: Long term sub William Lund for Mr. Erik Duhn who has enlisted in the Air National Guard and will leave after Sept 9<sup>th</sup> for active duty. Positions to fill: AD by the end of the week, food service and the athletic Grounds Keeper is still open. District Nurse: Jaci Grignon will be contracted from CESA 6.

Q12 Survey Strategies - each board member and every staff member will receive a “stress cube” with the ongoing theme of the In-service. Totally interactive, hands-on engagement. Strategies, hands on, fun, engaging, relational, interesting themes. Teaching key performance indicators, in fun engaging ways. Focus to do things differently, live the principals of the Q12. Teach it to the adults by living it, take it back to the classroom; sharing it with all staff.

### Announcements:

Contributions to the District - Donations received from: A. Sturm & Sons Foundation, Inc. \$3,000 for the Fine Arts Programs, A. Sturm & Sons Foundation, Inc. \$2,000 for Manawa FFA Chapter, Wis. FFA Foundation \$50 to Manawa FFA 2019 Building Communities Chapter Award, Wis. FFA Foundation \$50 to Manawa FFA 2019 Growing Leaders Chapter Award, Wis. FFA Foundation \$50 to Manawa FFA 2019 Strengthening Agriculture Chapter Award, Manawa Rodeo Committee \$60 First Place Window Prize for HS Art Club, Manawa Rodeo Committee \$155 to the HS Choir for Working at Rodeo Grounds, Manawa Rodeo Committee \$66 to the HS Band for Parade Performance; President Johnson noted their generosity.

Other Contributions: None this month

Consent Agenda: Approve Minutes of July 22, August 8, and 14, 2019 Board Meetings, Treasurer’s Report/Approve Expenditures & Receipts, Donations: A. Sturm & Sons Foundation, Inc. \$3,000 for the Fine Arts Programs, A. Sturm & Sons Foundation, Inc. \$2,000 for Manawa FFA Chapter, Wis. FFA Foundation \$50 to Manawa FFA 2019 Building Communities Chapter Award, Wis. FFA Foundation \$50 to Manawa FFA 2019 Growing Leaders Chapter Award, Wis. FFA Foundation \$50 to Manawa FFA 2019 Strengthening Agriculture Chapter Award, Manawa Rodeo Committee \$60 First Place Window Prize for HS Art Club, Manawa Rodeo Committee \$155 to the HS Choir for working at the Rodeo Grounds, Manawa Rodeo Committee \$66 to the HS Band for Parade Performance; Approval Non-Athletic Coaches & Advisors for SY1920 as Presented, Approval of FFA Overnight Field Trip to Indianapolis IN on Oct. 29 - Nov. 1, 2019, Approval of Hire of a Clerical / Health Paraprofessional as Presented, Approval of the Special Education Paraprofessional as Presented, accepted resignation of Melissa Amador Food Service Worker as Presented.

Any Item Removed from Consent Agenda: there were none

Public Comments - there were none this month

Correspondence: Thank You from the Family of Roger Beyer

Board Recognition: No Recognitions This Month

### District Administrator’s Report:

Legislative Update: increased funding equates to better outcomes for students. Lower student / teacher ratio improves outcomes. WASB encourages advocacy. Continued pushed for congress to fully fund special education Act IDEA.

Census Report: 1056 children ages 4-20 for 2019 compared to 1033 in 2018; Common School Fund is based on

Census. Referendum Project Updates: approved at the last mtg 26 space parking space and green space: Faulks Brothers start the front of the building additions and the fitness center over the next few weeks; soil removed will be moved to the vacant site while the unusable materials at the vacant site will be removed in the next few weeks. Grass won't be planted until next spring / summer. Ribbon cutting ceremony is tomorrow for the ES parking lot. Traffic flow: Mrs. Pukita, Principal, plans to inform parents with a map designed by Hoffman; a letter will go with it at the Open House and a Skylert message will be sent out and it will be on the website before the end of the week.

Affirm Usage of Board Policy for the Job Description Approval Process:

Policy 1400: job description for District Administrator (approved by the board), Policy 3120.01 job description for professional staff (approved by the board), Policy 4120.01 all job descriptions for support staff will be approved by the district administrator and kept on file in the district office. Job descriptions are attached to contracts when they are presented to the employee.

School Operations Reports: included in the packet ES Principal: Highlights and HS Principal: Highlights

Business Related Reports: Highlights - Included in Board Packet. Auditors are in the district this week Wed and Thursday.

Director's Reports: included in the packet - Curriculum / Special Education Director and Technology Director Highlights

Board Comments: None

Committee Reports: Minutes of the Curriculum, Finance and Policy & Human Resources Committee meetings were included in the packet.

Unfinished Business: there was No Unfinished Business This Month

New Business:

Motion by Scheller / J. Johnson to approve the Non-Discrimination District Response as presented. (discussion - procedures are administrative guidelines) Motion failed.

Motion by Scheller / J. Johnson to approve the Non-Discrimination District Response as Amended. Motion carried.

Motion by Pethke / R. Johnson to approve the Coaches Handbook Updates for SY1920 as Presented. Motion carried.

Motion by R. Johnson / Pethke to approve the Professional Educator Handbook with updates for SY1920 as Presented

Motion by Pohl / Scheller to approve the Support Staff Handbook for SY1920 as Presented. Motion carried.

Motion by Forbes / R. Johnson to approve the Support Staff Performance Evaluation System as Presented. Motion carried.

Motion by Scheller / Pohl to approve the SY1920 PI 26 Academic and Career Plan Handbook as Presented. Motion carried.

Motion by Pohl / Hollman to approve the SY1920 504 Handbook Review with Updates as presented. Motion carried.

Motion by R. Johnson / Scheller to approve the Animal Science Memo Requesting Credit as Presented. Motion carried.

Motion by Hollman / Forbes to approve the granting of Little Wolf High School .5 Physical Education credit for an accredited online Physical Education course as Presented. Motion carried.

Next Meeting Dates:

Aug. 20, 2019 MES Site Project Grand Opening & Ribbon Cutting – 6:00-6:30 p.m.

Sept. 4, 2019 – Finance Committee Mtg – 5:30 p.m. – MES Board Rm  
Sept. 5, 2019 – Policy & Human Resources Committee Meeting – 5:30 p.m. – MES Board Rm  
Sept. 11, 2019 – Spec BOE / Hoffman Update Mtg – 5:30 p.m. – MES Board Room  
Sept. 16, 2019 – Regular BOE Mtg – 7:00 p.m. – MES Board Room  
Sept. 30, 2019 – Mental Health Community Meeting – City Hall Mtg Room 7:00 p.m.  
Oct. 9, 2019 - Curriculum Committee Mtg – 4:00 p.m. MES Board Room  
Oct. 9, 2019 – Spec BOE / Hoffman Update Mtg – 5:30 p.m. – MES Board Room  
Oct. 21, 2019 – Regular BOE Mtg – 7:00 p.m. – MES Board Room  
Oct. 28, 2019 – Annual District Meeting – 7:00 p.m. – MES Board Room

Motion by Pethke / Hollman to Adjourn at 7:46 p.m. Motion carried.

Jeanne Frazier, Recorder